

Proposed Budget

Clark Fire District	
Budget Hearing Information	
308 Road 1AB	Location: Clark Fire Hall
Powell, WY, 82435	Date: 6/5/2023
307-202-1949	Time: 8:00pm
Park County	Budget Prepared by: Dave Hoffert

S-A **BUDGET MESSAGE** W.S. 16-12-403 (c)

The budget for the upcoming year has no significant changes from the previous years.

S-B **RESERVE DESCRIPTION**

There are \$80,000 of unrestricted monies in reserves.

S-C

Names of Board Members	Date of End of Term	
Dave Hoffert	12/31/24	Does the district have regular office hours exceeding 20 hours per week? No
Larry Denny	12/31/26	
Paul Burling	12/31/26	

W.S.16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.

Where are the minutes of your board meeting available for public review?
 Clark Fire Hall

How and where are the notices of meeting posted for the public?
 Clark Fire Hall and Powell Tribune

Where are the public meetings held?
 Clark Fire Hall

PROPOSED BUDGET SUMMARY

OVERVIEW		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$62,976	\$81,914	\$121,871	\$121,871
S-2	Total Principal to Pay on Debt	\$16,368	\$17,270	\$18,000	\$18,000
S-3	Total Change to Restricted Funds	\$0	\$30,000	\$50,000	\$50,000
S-4	Total General Fund and Forecasted Revenues Available	\$112,055	\$92,684	\$189,871	\$189,871
S-5	<i>Amount requested from County Commissioners</i>	\$49,137	\$59,766	\$68,871	\$68,871
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$50,000	\$50,000
S-8	Tax levy (From the County Treasurer)	\$49,137	\$59,766	\$68,871	\$68,871
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$20,000	\$20,000	\$20,000	\$20,000
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$10,000	\$10,000	\$15,000	\$15,000
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$79,137	\$89,766	\$153,871	\$153,871

Clark Fire District
FY 7/1/23-6/30/24

EXPENDITURE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-15	Capital Outlay	\$20,000	\$20,000	\$20,000	\$20,000
S-16	Interest and Fees On Debt	\$9,526	\$8,730	\$8,000	\$8,000
S-17	Administration	\$1,550	\$4,750	\$4,750	\$4,750
S-18	Operations	\$16,800	\$33,434	\$74,121	\$74,121
S-19	Indirect Costs	\$15,100	\$15,000	\$15,000	\$15,000
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$62,976	\$81,914	\$121,871	\$121,871

DEBT SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$16,368	\$17,270	\$18,000	\$18,000

CASH AND INVESTMENTS		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$32,918	\$2,918	\$36,000	\$36,000

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$30,000	\$30,000
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$30,000	\$30,000
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$30,000	\$50,000	\$50,000
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$30,000	\$50,000	\$50,000
S-31	Subtotal	\$0	\$30,000	\$80,000	\$80,000
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$30,000	\$80,000	\$80,000

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: 308 Road 1AB
Powell, WY, 82435

PREPARED BY: Dave Hoffert

DISTRICT PHONE: 307-202-1949

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-12-401 et seq.) as it applies.

5/31/23 Form approved by Wyoming Department of Audit, Public Funds Division

Proposed Budget

Clark Fire District

FYE 6/30/2024

NAME OF DISTRICT/BOARD _____

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$49,137	\$59,766	\$68,871	\$68,871
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges	4300	\$0	\$0	\$50,000	\$50,000
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$0	\$0	\$50,000	\$50,000
R-4 Grants					
R-4.1 Direct Federal Grants	4201	\$20,000	\$20,000	\$20,000	\$20,000
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$20,000	\$20,000	\$20,000	\$20,000
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501				
R-5.2 Other: Specify <u>Auto</u>	4500	\$10,000	\$10,000	\$15,000	\$15,000
R-5.3 Other: Additional _____					
R-5.4 Total Miscellaneous		\$10,000	\$10,000	\$15,000	\$15,000
R-5.5 Total Forecasted Revenue		\$30,000	\$30,000	\$85,000	\$85,000
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Proposed Budget

Clark Fire District

FYE 6/30/2024

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 FEMA Grant	6200	\$20,000	\$20,000	\$20,000	\$20,000
E-1.6 _____	6200				
E-1.7 _____					
E-1.8 TOTAL CAPITAL OUTLAY		\$20,000	\$20,000	\$20,000	\$20,000

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
E-2 Personnel Services					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 _____	7005				
E-2.6 _____	7005				
E-2.7 _____					
E-3 Board Expenses					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4 General	7013	\$900	\$1,000	\$1,000	\$1,000
E-3.5 _____	7013				
E-3.6 _____					
E-4 Contractual Services					
E-4.1 Legal	7021	\$0	\$1,000	\$1,000	\$1,000
E-4.2 Accounting/Auditing	7022				
E-4.3 Other (Specify)					
E-4.4 _____	7023				
E-4.5 _____	7023				
E-4.6 _____					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$400	\$500	\$500	\$500
E-5.2 Office equipment, rent & repair	7032	\$0	\$2,000	\$2,000	\$2,000
E-5.3 Education	7033				
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 Elections	7035	\$250	\$250	\$250	\$250
E-5.7 _____	7035				
E-5.8 _____					
E-6 TOTAL ADMINISTRATION		\$1,550	\$4,750	\$4,750	\$4,750

Proposed Budget

Clark Fire District

FYE 6/30/2024

OPERATIONS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	7202			
E-7.2	Service Contracts	7203			
E-7.3	Other (Specify)				
E-7.4	Reimbursements	7204	\$0	\$1,000	\$1,000
E-7.5		7204			
E-7.6					
E-8	Travel				
E-8.1	Mileage	7211			
E-8.2	Other (Specify)				
E-8.3	Fuel	7212	\$1,200	\$2,000	\$2,000
E-8.4		7212			
E-8.5					
E-9	Operating supplies (List)				
E-9.1	Lights, Propane	7220	\$7,450	\$8,500	\$9,000
E-9.2	Telephone	7220	\$1,650	\$1,800	\$2,000
E-9.3	Fire Fighting Equipment	7220	\$2,100	\$3,000	\$5,000
E-9.4	Station Equipment	7220	\$1,400	\$1,600	\$2,000
E-9.5					
E-10	Program Services (List)				
E-10.1	Volunteer Incentive	7230	\$0	\$9,000	\$3,000
E-10.2	Training	7230	\$0	\$700	\$3,000
E-10.3		7230			
E-10.4		7230			
E-10.5					
E-11	Contractual Arrangements (List)				
E-11.1	Dozer Contract	7400	\$0	\$0	\$45,000
E-11.2		7400			
E-11.3		7400			
E-11.4		7400			
E-11.5					
E-12	Other operations (Specify)				
E-12.1	Medical Equipment	7450	\$750	\$900	\$1,000
E-12.2	Truck setup and Repair	7450	\$2,250	\$4,934	\$1,121
E-12.3		7450			
E-12.4		7450			
E-12.5					
E-13	TOTAL OPERATIONS		\$16,800	\$33,434	\$74,121

Proposed Budget

Clark Fire District

FYE 6/30/2024

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
E-14 Insurance					
E-14.1 Liability	7502	\$3,900	\$4,000	\$4,000	\$4,000
E-14.2 Buildings and vehicles	7503	\$8,200	\$8,000	\$8,000	\$8,000
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 Treasures Bond	7505	\$100	\$100	\$100	\$100
E-14.6	7505				
E-14.7					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512	\$2,900	\$2,900	\$2,900	\$2,900
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514				
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7	7516				
E-15.8	7516				
E-15.9					
E-17 TOTAL INDIRECT COSTS		\$15,100	\$15,000	\$15,000	\$15,000

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
D-1 Debt Service					
D-1.1 Principal	6401	\$16,368	\$17,270	\$18,000	\$18,000
D-1.2 Interest	6410	\$9,526	\$8,730	\$8,000	\$8,000
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$25,894	\$26,000	\$26,000	\$26,000

Proposed Budget

Clark Fire District

FYE 6/30/2024

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2021-2022	2022-2023	2023-2024	Pending
		Actual	Estimated	Proposed	Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking	\$32,918	\$32,918	\$36,000	\$36,000
C-1.2	Savings and Investments		\$0		
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$0	\$0	\$80,000	\$80,000
C-1.6	Total Estimated Cash and Investments on Hand	\$32,918	\$32,918	\$116,000	\$116,000
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$0	\$30,000	\$80,000	\$80,000
C-2.3	Total Deductions (a+b)	\$0	\$30,000	\$80,000	\$80,000
C-2.4	Estimated Non-Restricted Funds Available	\$32,918	\$2,918	\$36,000	\$36,000

	DOA Chart of Accounts
SINKING & DEBT SERVICE FUNDS	1070

		2021-2022	2022-2023	2023-2024	Pending
		Actual	Estimated	Proposed	Approval
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

	DOA Chart of Accounts
RESERVES	1090

		2021-2022	2022-2023	2023-2024	Pending
		Actual	Estimated	Proposed	Approval
C-4	Beginning Balance in Reserve Account (end of previous year)		\$0	\$30,000	\$30,000
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$30,000	\$30,000
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve		\$30,000	\$50,000	\$50,000
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$0	\$30,000	\$80,000	\$80,000
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$30,000	\$80,000	\$80,000

	DOA Chart of Accounts
BOND FUNDS	1060

		2021-2022	2022-2023	2023-2024	Pending
		Actual	Estimated	Proposed	Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0